

ADAP ENROLLMENT GUIDANCE REMINDER

For the Recent Waiting List Enrollment



The ADAP Program Office conducted a centralized enrollment from the waiting list on November 29, 2011. The following provides important guidance on information and activities that should be verified and/or conducted.

Staff must:

- Contact each person identified to let them know that they have been enrolled into the program and can access their medications from ADAP.
- Update the information in the ADAP database and verify that the client has the following:
 - A valid Current HIV/AIDS Patient Care Notice of Eligibility,
 - A valid prescription for at least one ARV medication on the ADAP formulary, and
 - Valid CD4 and HIV Viral Load labs no more than six months old.

Waiting List Enrollment Criterion:

- The criterion for waiting list enrollment is based on the Medical Categorization, as stated in the Cost Containment Guidance.

Timeframe:

- Clients will have 60 days from the date of enrollment (Nov. 29) to come into the county health department to update information.

Prescriptions:

- Clients will need to obtain new prescriptions.

Clients with Medications from a Patient Assistance Program (PAP) or Welvista:

- Clients must first exhaust any medications they currently have before accessing meds from ADAP.
- If a client has more than 60 days of medications, staff must request of the ADAP Program Office to place the record on 'Admin-Suspend' to prevent an auto-closure.

PAP Notification:

- For applicants who were served by Welvista, the ADAP Program Office will notify Welvista of their enrollment.
- If the client was receiving medications from a PAP, ADAP staff must send the 'Notification to PAPs of Applicant's Enrollment in the Florida ADAP' form, available on the ADAP intranet site:
http://dohiws.doh.state.fl.us/Divisions/Disease_Control/aids/ADAP_Intranet/Waiting_ListLimitedEnrollmentNotificationtoPAPs.pdf.

Non-adherent Clients:

- If there is a concern regarding adherence, please follow the ADAP manual addressing clients who have been without medications for two weeks or more.

Medicare Part D:

- Beginning January 1, 2012, applicants with Medicare Part D who were removed from the waiting list on November 29 will be transitioned to CVS Caremark for services. Staff must:
 - Remind clients to continue accessing their medications from the PAP or Welvista until Dec. 31.
 - Request the ADAP Program Office an 'Admin-Suspend' for the clients with more than 60 days of PAP medications to prevent an auto-closure from the program.
 - Remind them that they will begin accessing their ADAP medications through CVS Caremark on January 1, 2012.

Please note:

Medicare Part D waiting list applicants who were not removed on November 29, as well as any new applicant placed thereafter, will remain on the waiting list until further notice. The Program Office will continue to monitor funding availability and assess whether these applicants can enter the program in the future.