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**ONSITE SEWAGE TREATMENT AND DISPOSAL SYSTEM APPLICATION PACKET  
– FOR MODIFICATIONS AND EXISTING SYSTEMS ONLY –**

**I. FEES:**

- Existing System without Inspection – \$60.00
- Existing System with Inspection – \$110.00
- Modification without Site Evaluation Submitted (SE completed by DOH)\* – \$430.00
- Modification with Site Evaluation Submitted\* – \$315.00
- Mound Stabilization Inspection – \$75.00
- Separate Excavation Inspection – \$60.00
- Permit Amendment – \$55.00
- Re-inspection Fee – \$75.00
- Site Re-evaluation Fee – \$50.00
- County Variance Application Fee – \$90.00
- State Residential Variance Application Fee – \$300.00
- State Commercial/Multi-Family Variance Application Fee – \$425.00

***\*Any amount paid toward an existing system review and/or inspection will be credited to the modification permit application.***

**II. PLEASE PROVIDE THE FOLLOWING:**

- A. A complete application
- B. Two sealed copies of the engineer/private soil evaluator's data (if applicable)
- C. A written legal description of the property
- D. A floor plan of the building (**Must Show the Existing and Proposed Information**)
  - i. Residential floor plan must show the number of bedrooms and total square footage
  - ii. Non-residential floor plan must show the total square footage, all plumbing drains, fixture types, and any other features necessary to determine composition and quality of the wastewater generated
- E. Four copies of the site plan (signed and dated by the owner or owner's authorized agent) with all items addressed on the attached site plan checklist (**Must Show the Existing and Proposed Information**)
- F. Owner Authorization (if the applicant is not the property owner)
- G. A copy of the Warranty Deed (if the property has recently been purchased)
- H. Complete Existing System/Repair Evaluation Form (**For Existing Systems**)

***The application will not be processed until ALL of the above items have been received.***

**III. ADDITIONAL REQUIREMENTS/IMPORTANT INFORMATION:**

- A. Upon initial receipt of an application where department personnel complete the site evaluation, the application will be placed on a 48-hour hold in order to have underground utilities located.
- B. According to the Brevard County Code of Ordinances, an onsite sewage treatment and disposal system (OSTDS) permit will automatically expire if a building permit for the construction of a habitable structure on the subject property is not obtained from the appropriate governmental authority within 120 days after the date of issuance of the OSTDS construction permit.
- C. The connection piping from the structure drain to the septic tank must be available for inspection by the Brevard County Health Department. Please contact your local building department for information on whether additional inspections by their staff are required. ***Do not cover the inlet drain piping until it has been approved by an Environmental Health inspector.***
- D. If applicable, a soil evaluation will be completed at the time of the system inspection for no additional fee. A separate excavation inspection prior to system installation is optional.
- E. Any condition that requires an unnecessary visit to the site will result in a re-inspection fee being charged to the applicant.
- F. To check the "pick-up status" of a septic permit, please visit:  
[http://www.floridashealth.com/chdBrevard/env\\_hlth/env\\_health\\_septic.htm](http://www.floridashealth.com/chdBrevard/env_hlth/env_health_septic.htm).
- G. Environmental Health business hours are Monday – Friday from 8:00am to 5:00pm. Please call (321) 633-2100 with any questions.