



**ONSITE SEWAGE TREATMENT AND DISPOSAL SYSTEM APPLICATION PACKET
– FOR REPAIR PERMITS AND ABANDONMENTS ONLY –**

I. FEES:

Repair without Site Evaluation Submitted (SE completed by DOH) – \$300.00
Repair with Site Evaluation Submitted – \$185.00
Abandonment – \$70.00
Mound Stabilization Inspection – \$75.00
Separate Excavation Inspection – \$60.00
Permit Amendment – \$55.00
Re-inspection Fee – \$75.00
Site Re-evaluation Fee – \$50.00
County Variance Application Fee – \$90.00
State Residential Variance Application Fee – \$300.00
State Commercial/Multi-Family Variance Application Fee – \$425.00

II. PLEASE PROVIDE THE FOLLOWING:

- A. A complete application
- B. Two sealed copies of the engineer/private soil evaluator's data (if applicable)
- C. A written legal description of the property
- D. A floor plan of the building (**For Repair Permits**)
 - i. Residential floor plan must show the number of bedrooms and total square footage
 - ii. Non-residential floor plan must show the total square footage, all plumbing drains, fixture types, and any other features necessary to determine composition and quality of the wastewater generated
- E. Four copies of the site plan (signed and dated by the owner or owner's authorized agent) with all items addressed on the attached site plan checklist
- F. Owner Authorization (if the applicant is not the property owner)
- G. A copy of the Warranty Deed (if the property has recently been purchased)
- H. Complete Existing System/Repair Evaluation Form (**For Repair Permits**)
- I. Water use records for systems on municipal water (**For Repair Permits**)

The application will not be processed until ALL of the above items have been received.

III. ADDITIONAL REQUIREMENTS/IMPORTANT INFORMATION:

- A. Upon initial receipt of an application where department personnel complete the site evaluation, the application will be placed on a 48-hour hold in order to have underground utilities located. (**For Repair Permits**)
- B. The connection piping from the structure drain to the septic tank must be available for inspection by the Brevard County Health Department. ***Do not cover the inlet drain piping until it has been approved by an Environmental Health Inspector.*** (**For Repair Permits**)
- C. Environmental Health Services must be contacted the business day before a septic tank is scheduled to be abandoned and must be provided a time of abandonment for inspection purposes. (**For Abandonments**)
- D. A pump-out receipt from a certified septic contractor indicating the amount of wastewater pumped must be submitted to the department. (**For Abandonments**)
- E. If applicable, a soil evaluation will be completed at the time of the system inspection for no additional fee. A separate excavation inspection prior to system installation is optional. (**For Repair Permits**)
- F. Any condition that requires an unnecessary visit to the site will result in a re-inspection fee being charged to the applicant.
- G. To check the "pick-up status" of a septic permit, please visit:
http://www.floridashealth.com/chdBrevard/env_hlth/env_health_septic.htm.
- H. Environmental Health business hours are Monday – Friday from 8:00am to 5:00pm. Please call (321) 633-2100 with any questions.