



Rick Scott
Governor

Shairi R. Turner, M.D., M.P.H.
Acting State Surgeon General

**Department of Health (DOH), Infant, Maternal & Reproductive Health Unit (IMRH)
Fetal and Infant Mortality Review (FIMR)
Conference Call Minutes
March 23, 2011**

Toll-free number: (888) 808-6959

Conference Code: 0281037

Facilitator: Christine Rivers

Recorder: Lisa Fitzgerald

Attendance:

FIMR Sites and Support Attendees	Present
Northeast Florida Healthy Start Coalition, Inc.	
Bay, Franklin, Gulf Healthy Start Coalition, Inc.	
Broward Healthy Start Coalition, Inc.	
Chipola Healthy Start Coalition, Inc.	X
Healthy Start Coalition of Miami-Dade, Inc.	X
Escambia County Healthy Start Coalition, Inc.	X
Healthy Start Coalition of Flagler and Volusia Counties, Inc.	x
Healthy Start Coalition of Hardee/Highlands/Polk Counties, Inc.	X
Capital Area Healthy Start Coalition, Inc.	X
Healthy Start Coalition of Pinellas County, Inc.	
Healthy Start Coalition of Sarasota County, Inc.	X
Jason Stamm, BASINET Technical Assistance	X
Ruth Kim, St. Lucie CHD	
Karlette Peck, St. Lucie CHD	X
Linda Clarke, Osceola CHD	X
Department of Health Attendees	
Michelle Akins, CMS, Child Death Review Team	
Kris-Tena Albers, IMRH Unit Director	
Christine Rivers, IMRH Contract Manager, FIMR Call Facilitator	X
Karen Coon, Healthy Start (HS) Program Coordinator	
Lisa Fitzgerald, IMRH Administrative Secretary, Recorder	X
Christiane LeClair, Contract Manager	X
Adam Reeves, Contract Manager	

Welcome – Christine Rivers, Facilitator:

Christine Rivers welcomed all to the quarterly FIMR conference call.

Discrepancies Identified between the Doctor's Office Charts and Hospital Records- Topic from the Field

Christine asked the group if they were experiencing discrepancies and how do they deal with it? Joan Hulett from Flagler and Volusia Counties Healthy Start Coalition (HSC) mentioned that the discrepancies should be noted at the case review meeting or make a notation in BASINET notes and put in detail summary.

It was also mentioned that it is sometimes very difficult to get records and some groups are working on a check list.

Abby Borgeois from the Highland, Hardee and Polk (HSC) has started a check list as well.

The Need to Have a Standardized Request Format for Records at a Paperless Site Topic from the Field

Electronic Birth Records (EBR) records incomplete or records are not centralized.

Jason Stamm, BASINET, raised the question about the kinds of electronic records being used by providers and what are the medical institution's standards for electronic records. He asked if it was possible for us to have access to this information.

Christine stated that she is not aware at this time of a single format that is being used by providers.

Linda Clark from the Osceola County Health Department mentioned it has been her experience that Florida hospitals have given access to their electronic records to gather information needed, but often these records differ by region.

Jason encouraged the group to get involved in the Regional Health Information Exchange.

HIPPA Surgeon General Letter and Confidentiality

Christine informed the group that everyone should have received the interoffice memorandums concerning the Surgeon General Letter usage and Florida FIMR and the Institutional Review Board (IRB) process.

She also mentioned an email on confidentiality that was sent out and encouraged the group to read it and pay attention to the recommendations.

Memorandum of Agreement

Christine informed the group that a Memorandum of Agreement (MOA) is being developed for the unfunded FIMR projects so that they may use the Surgeon General letter.

She also mentioned that there is a data use agreement being developed and that more information would be coming in the future. Manny Fermin, Healthy Start Coalition of Miami Dade, Inc., suggested that DOH hold conference calls with FIMR projects and Mom Care and other groups that utilize data.

BASINET Update and Questions

Jason informed the group that effective next month the Florida Association of Healthy Start Coalitions (FAHSC) data committee will meet on the last Thursday of every month. They will make a request for system modification. They will set parameters for use of data, note field expansions, and field for phone numbers. Jason informed the group that Adam Reeves is the lead for DOH.

Maternal Review

Christine is attaching a link for the National Fetal Mortality Review (NFMR) two hour training on maternal interviews: <http://www.adph.org/ALPHTN/index.asp?id=3547>

Manny asked how we use information for the tribute page on Facebook. He stated that we need parameters that lead to making a connection with mothers. Others also noted that there were mothers who referred them to their blog for information.

Sharon suggested a peer counseling approach. She uses a mom who has had a loss to speak to the mothers.

Closing Remarks – Christine Rivers

Christine advised the group that this will be her last call as the facilitator because Monday, March 28 will be her last day. She thanked everyone for their questions, answers, suggestions and participation on the call.

Next Call – Christine Rivers

Please mark your calendars: our next call is June 22, 2011 at 9:30 a.m.-10:30 a.m. E.S.T.
Contact for FIMR: Karen_Coon@doh.state.fl.us

CR/lf