



Charlie Crist
Governor

Ana M. Viamonte Ros, M.D., M.P.H.
State Surgeon General

**Fetal and Infant Mortality Review (FIMR)
Conference Call Minutes
June 18, 2008**

Next FIMR Call:

September 24, 2008, 9:30 a.m. -10:30 a.m. EDT

Toll-free Number: 1-888-808-6959

Conference Code: 0381027#

Facilitator: Louise Jones

Recorder: Julie Beaman

Attendees:

FIMR Sites and Support	Present
Northeast Florida Healthy Start Coalition, Inc.	X
Bay, Franklin, Gulf Healthy Start Coalition, Inc.	X
Broward Healthy Start Coalition, Inc.	X
Chipola Healthy Start	X
Healthy Start Coalition of Miami-Dade, Inc.	X
Escambia County Healthy Start Coalition, Inc.	X
Healthy Start Coalition of Flagler and Volusia Counties, Inc.	X
Healthy Start Coalition of Hardee/Highlands/Polk Counties, Inc.	X
Capital Area Healthy Start Coalition, Inc.	X
Healthy Start Coalition of Pinellas County, Inc.	X
Healthy Start Coalition of Sarasota County, Inc.	X
Jason Stamm, BASINET Technical Assistance	X
Dani Noell, FIMR Technical Assistance	X

Headquarter Attendees: Mike Mason, Marie Melton, Louise Jones, Chris LeClair, Julie Beaman, Cynthia Coaxum, Brandy Jones, and Dave Goodman.

1. Maximizing the Case Review Team (CRT) - Tracy Claveau

The Bay, Franklin, and Gulf Healthy Start Coalition, sent out surveys to the members of the coalition's CRT. The purpose of the survey was to gain information about how the group felt the meetings were going. The survey was developed and administered through the online survey tool "Survey Monkey". The online tool allowed the coalition to administer the survey to all members electronically and to receive the results in a de-identified manner. The coalition felt administering the survey was useful and encouraged others to utilize Survey Monkey to gather information about the progression of their CRT meetings. Tracy agreed to send the group a copy of the Survey tool she utilized.

2. Feedback on Proposed Updates to BASINET - Laurie Lee

System Up-grades:

Currently BASINET has the ability to calculate infant mortality rates. However, this feature is not presently available for use by system users. The infant mortality rates can be calculated by race, target area, and other. For race, there has been a trend in the Hispanic population to claim other for race instead of white or black. It was proposed that the Hispanic category has the race options of white, black or other. All regions will be notified of this proposed change to get feedback about incorporating this option into the system. The results of the regional feedback will be outlined on the next quarterly FIMR call.

De-identified Records:

Currently there is a concern that there is no information on individual case records outlining risk factors is currently being displayed. There is a proposal to have de-identified data linked to the record to gather risk factor information. The records would be displayed in a list format, allowing user to see those risk factors.

Case Summary:

Currently BASINET ranks prenatal care and admissions by gestational age. The current rankings may cause report information to be out of sequence. There was a proposal to have both prenatal care and admissions ranked together as one category to allow for better chronological order for the reports. Upon proposing this change, it was proposed that all aspects of the Case Summary format be addressed in order to redesign the Case Summary. A follow-up conference call will be conducted to gather feedback on how to redesign the Case Summary.

3. BASINET Update: Jason Stamm

Currently the Florida BASINET system does not have the ability to perform local statistical analysis. Because of the specificity of each region in regards to population type and risk factors, it would be useful to perform regional statistical analysis. The data within BASINET can be exported from the system to perform more in-depth analysis. In addition, it was suggested that a consistent state wide report be developed. Allowing for regional analysis and a statewide report was given a high priority for the 08/09 contract year. Jason Stamm suggested that discussions on how to implement these reports start to take place. Mike Mason mentioned that implementing these reports may affect the FIMR contracts between the coalition and department and would have to address once these reports were developed.

4. The FIMR Process: Dani Noell

During the conference call Dani Noell gave useful tips for conducting a FIMR project. She reminded projects that when abstracting data they needed to tell the story of the case to give the review team so they have a well rounded picture. In addition she asked that referral resources be verified for accuracy to ensure that the referrals that are given to families are accurate and current. She also, agreed with Tracy Claveau that conducting surveys are a great way to gain valuable feedback and input from the CRT.

Finally she stressed always to remember confidentiality during the Case Review Meetings.

5. Information Sharing and Questions

Obesity:

The Miami Dade FIMR project mentioned that they did not see an overall data trend indicating obesity as a major contributing factor in infant deaths. However, they did see this trend during the case review process. Dr. Dave Goodman indicated that this may be because other medical conditions are larger contributing factors to the cause of death than obesity.

Adding an Addendum to Minutes:

BASINET does store agendas for meetings in the system. It also stores meeting minutes as they are a required component for deliverable submission to the department. Any addendums to meeting minutes need to be added so that they will be part of the quarterly submission to the department.

JB/dm