



Charlie Crist  
Governor

Ana M. Viamonte Ros, M.D., M.P.H.  
State Surgeon General

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**Fetal and Infant Mortality Review (FIMR)  
Conference Call Minutes  
March 24, 2010**

**Toll-free number:** (888) 808-6959  
**Conference Code:** 0281037#

**Facilitator:** Louise Jones  
**Recorder:** Christine Rogers

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**Attendance:**

<b>FIMR Sites and Support</b>	<b>Present</b>
Northeast Florida Healthy Start Coalition, Inc.	X
Bay, Franklin, Gulf Healthy Start Coalition, Inc.	X
Broward Healthy Start Coalition, Inc.	X
Chipola Healthy Start	X
Healthy Start Coalition of Miami-Dade, Inc.	X
Escambia County Healthy Start Coalition, Inc.	
Healthy Start Coalition of Flagler and Volusia Counties, Inc.	X
Healthy Start Coalition of Hardee/Highlands/Polk Counties, Inc.	X
Capital Area Healthy Start Coalition, Inc.	X
Healthy Start Coalition of Pinellas County, Inc.	X
Healthy Start Coalition of Sarasota County, Inc.	X
Jason Stamm, BASINET Technical Assistance	
Cheryl Carpenter, HSC of Osceola	X
Linda Clarke, Osceola CHD	X

**Department of Health Attendees:** Julie Beaman, Melba M. Hawkins-Littles, Louise Jones, Marie Melton, Adam Reeves, Marcia Thomas-Simmons and Christine Rogers of the Infant, Maternal and Reproductive Health Unit. Michelle Akins represented the Florida Child Death Review Team.

**Welcome- Louise Jones, Facilitator:**

Louise Jones welcomed all to the quarterly Fetal and Infant Mortality Review (FIMR) conference call.

**Topics:**

**1. Guidelines regarding “place of death” – Linda Clarke, Osceola County Health Department**

Linda was seeking guidance regarding what to input as “place of death” when there is a fetal demise prior to hospitalization. The consensus is that it would be the location where the fetal or infant death was determined – often will be in the hospital, unless death certificate states a different location.

**2. Abstracting from electronic paperless systems – Joan Hulett, Healthy Start Coalition of Flagler and Volusia Counties, Inc.**

Joan is having difficulty obtaining all the information she needs when she makes a request for records. Several suggestions were offer to address the issue. The coalition was encouraged to meet with the person at the hospital who is responsible for the medical records to facilitate obtaining the records. Also, creating a list of information needed from the medical record may be helpful in receiving the required information.

**3. The need for a site to list drugs on BASINET – Joan Hulett, Healthy Start Coalition of Flagler and Volusia Counties, Inc.**

Jason Stamm, Go Beyond LLC, was not able to participate in the conference call; however, he was contacted about this agenda item. Jason indicated that this and a number of other requests for revisions and suggestions have been received. He will be contacting the coalitions next week about a conference call to discuss those revisions and suggestions. Louise suggested that any additional questions, suggestions or revisions be emailed to Jason prior to the conference call.

**4. BASINET Update/Questions – Jason Stamm**

Jason asked we let the group know more training are planned to be held in April and May.

**5. Plan for 2010 – 11 FIMR contracts – Louise Jones**

The FIMR contracts will not be changed and therefore will be renewed as they are for the coming year. The maximum number of cases will remain 28 cases per year.

**6. Information Sharing /Questions and Answers - All**

There was a discussion regarding strategies in completing maternal interviews. Some suggestions to increase the number of maternal interviews included making the initial contact in the hospital, providing information regarding bereavement services and making follow-up calls. Louise shared that past discussion have indicated incentives are not effective, and the real key is the person attempting to engage the family.

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Manny Fermin, Healthy Start Coalition of Miami-Dade, asked if there was a compilation of the coalitions' procedures regarding maternal interviews. There is no compilation. Manny volunteered to compile the information. He asked any coalition with written procedures or policies to send the information to him at [MFermin@hscmd.org](mailto:MFermin@hscmd.org).

#### **7. Closing remarks – Louise Jones**

Louise thanked the group for their participation in the call and especially for the very important work they do on behalf of families in Florida.

#### **Next Call - Louise Jones**

Please mark your calendars, our next call on Wednesday, June 23, 2010 at 9:30 am eastern time.