



Charlie Crist  
Governor

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State Surgeon General

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**Fetal and Infant Mortality Review  
Conference Call Minutes  
March 25, 2009**

**Toll-free number:** (888) 808-6959  
**Conference Code:** 0281037

**Facilitator:** Louise Jones  
**Recorder:** Julie Beaman

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**Attendance:**

<b>FIMR Sites and Support</b>	<b>Present</b>
Northeast Florida Healthy Start Coalition, Inc.	X
Bay, Franklin, Gulf Healthy Start Coalition, Inc.	X
Broward Healthy Start Coalition, Inc.	X
Chipola Healthy Start	X
Healthy Start Coalition of Miami-Dade, Inc.	X
Escambia County Healthy Start Coalition, Inc.	X
Healthy Start Coalition of Flagler and Volusia Counties, Inc.	X
Healthy Start Coalition of Hardee/Highlands/Polk Counties, Inc.	
Capital Area Healthy Start Coalition, Inc.	X
Healthy Start Coalition of Pinellas County, Inc.	X
Healthy Start Coalition of Sarasota County, Inc.	X
Jason Stamm, BASINET Technical Assistance	X
Dani Noell, FIMR Technical Assistance	X
Mirine Dye, Florida Keys Healthy Start Coalition	X

**Department of Health Attendees:** Maureen Ahearn, Julie Beaman, Cheryl Clark, Cynthia Coaxum, Brandy Jones, Louise Jones, Chris LeClair, Mike Mason, and Laura Pan.

**Welcome- Louise Jones, facilitator:**

Louise Jones welcomed all to the quarterly Fetal and Infant Mortality Review (FIMR) conference call. New FIMR staff around the state were introduced and welcomed. The following staff was introduced: Gretchen Kainz from the Bay, Franklin, Gulf Healthy Start Coalition, Inc.; Cindy Martin from the Healthy Start Coalition of Sarasota County, Inc.; Mirine Dye from the Florida Keys Healthy Start Coalition, Inc. and Leesa Bebley from the Department of Health.

## **1. Topics:**

### **A. Wireless Abstraction- Laurie Lee**

Laurie Lee, who is with the Northeast Healthy Start Coalition, presented options for wireless connection to input information into BASINET on-site at hospitals, physician offices, medical examiner offices, vital records, etc., when conducting medical record abstractions. Options discussed were: 1) using a terminal that is already on the secure network where you're abstracting if they have one available; 2) using a lap top and connecting to the internet via secure WIFI connection or hardwiring into the facility's network via ethernet cable. Either one of these may require you to have a password issued by the facility or they may have a standard one for guests. Do not use WIFI if it is an open network (security issue), or 3) using your own air card. Ms. Lee stated that the NE Healthy Start Coalition uses air cards because it is available anywhere there is a cell phone signal and is always secure. Ms. Lee stated that generally the cost of an air card is \$49.99. However, the air card also requires a monthly plan which costs approximately \$59.99 per month for a five GB air card. These rates do not include corporate discounts which are available in most cases. Also, some companies may charge a one time activation fee.

#### **Special Note:**

Coalitions must assure compliance with the Department's Information Security and Privacy Policy (DOHP 50 -10 – 07) that requires that all confidential information that is transmitted over any type of network connection must also utilize device and transmission encryption.

### **B. BASINET Update- Jason Stamm**

Mr. Stamm stated that he and Laurie Lee have been working together to develop three levels of training for FIMR users. The levels are 1) for new staff, 2) refresher training and 3) advanced training. The plan is to begin conducting regional trainings beginning the last part of April.

**Question:** The FIMR coordinator from Broward County asked if there was a limit on the number of staff who may attend the trainings. The Broward FIMR project just hired a new FIMR coordinator who needs to be trained.

**Answer:** Mr. Stamm stated they plan for each session to have approximately twelve participants.

**Question:** Leslie Pearce asked if there were any plans to incorporate the American College Of Obstetrics and Gynecology (ACOG) grid into the BASINET system. Ms. Pearce stated that the Case Review Team (CRT) in her area had been asking about this.

**Answer:** Mr. Stamm stated that there has been a similar request from another state and stated that it is a possibility but it will take a while to implement. Another caller added that the entire ACOG matrix was probably not needed.

**Question:** Ms. Pearce also asked about the possibility of adding "spell check" to the system.

**Answer:** Mr. Stamm replied that he will supply a link which will allow "spell check" to be added.

**Question:** Ms. Pearce asked about the possibility of adding a space in the medical history section to list any prescriptions the mother was taking during pregnancy and also to list other conditions during pregnancy.

**Answer:** Mr. Stamm stated that he would work on implementing a check box for these two items and a comment feature to add narrative.

**Question:** Tamara Taitt from the Miami-Dade Healthy Start Coalition stated that the CRT in her area sometimes has suggestions for changes or enhancements to the BASINET system and wanted to know the current process for requesting changes to the system.

**Answer:** Mr. Stamm stated that in the past, suggestions for changes or enhancements were routed through the BASINET committee of the Florida Association of Healthy Start Coalitions (FAHSC). However, this committee has not met in awhile and FAHSC needs to address how they want these proposed changes handled now.

**Question:** Manny Fermin, Executive Director for the Miami-Dade Healthy Start Coalition asked if changes requested by Florida affect other states that use the BASINET system.

**Answer:** Mr. Stamm replied that if the changes are system wide, it does affect other states. However, the changes requested are usually very specific and do not affect other states using the system.

### **C. FIMR Process Questions- Dani Noell**

Ms. Noell started by saying how proud she was of the interactive dialog during this call. She offered congratulations to the group for how far the FIMR program has come over the past several years and stated that Florida is recognized nationally for its FIMR project.

Ms. Noell went on to remind everyone to be careful when reviewing so much data and to protect your eyes as the abstraction process can be time consuming and stressful to your eyes. Ms Noell also reminded everyone that as we continue toward a paperless system to remember that the maternal interviews are a critical part of the FIMR process.

**Question:** Tamara Taitt inquired about how to handle a possible slip of information during a CRT review meeting.

**Answer:** Ms. Noell stated that confidentiality is critical in the FIMR process. She stated that she reminds CRT participants of confidentiality at each meeting. Also, if a piece of confidential information slips out, the FIMR Coordinator should interrupt the meeting immediately, remind all members of confidentiality and then continue. The FIMR Coordinator is the enforcer of confidentiality.

**Comment:** Leslie Pearce stated that she reminds all members of her group of confidentiality at each meeting and has each CRT member sign a confidentiality agreement.

**Comment:** The Northeast Healthy Start Coalition stated that they add a confidentiality statement at the top of their sign-up sheets.

#### **Information Sharing/Question and Answers-ALL**

Ms. Jones informed all of the attendees on the call that this is the last renewal year for the FIMR contract and that we will be writing new FIMR contracts this year.

Ms. Jones stated that we do not anticipate any changes to the Attachment I but that if anyone has any suggestions for changes to please contact her.

**Question:** Manny Fermin asked if the department was aware of any reductions to the funding for FIMR.

**Answer:** Ms. Jones stated that we were not aware of any reductions at this time.

Ms. Jones also informed the group that the national FIMR website was a great resource for information.

The next call will be June 24, 2009 at 9:30 eastern standard time. If you have topics, please e-mail Louise Jones at [Louise.Jones@doh.state.fl.us](mailto:Louise.Jones@doh.state.fl.us) to put on the agenda for the next meeting.

JB/lab