

# Occupational Therapy

## Licensure by Endorsement

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### Licensure Methods and Requirements

The endorsement method is for an applicant who holds an active license or other authority to practice occupational therapy in a jurisdiction whose licensure requirements are determined by the board to be equivalent to the requirements for licensure in this state.

An applicant must submit the application, fees and following documentation:

#### **Fees:** \$180.00

- These fees are the State of Florida fees only, there will be additional charges imposed by the NBCOT for their examination. The NBCOT Website is: [www.nbcot.org](http://www.nbcot.org)
- All fees are payable by check or money order made out to the Department of Health. DO NOT SEND CASH.
- The application fees are non-refundable. If requested, the licensure fee may be refunded to you if you are denied licensure or if you decide to withdraw your application.
- If incomplete, the application and fee may not be used for more than one year from the date of original submission of the application and fee.

**Certified English Translations** must be submitted for any document written in a foreign language.

#### **Verification**

- Current NBCOT certification submitted directly by NBCOT. Contact NBCOT at (301) 990-7979 or its website at [www.nbcot.org](http://www.nbcot.org)
- Other state licenses you currently hold or have held, regardless of status. The applicant must notify the licensing state and pay any fees required by that state for this service.
- Current NBCOT certification submitted directly by NBCOT.

#### **Photo**

- One 2x2 photo within **last six months**
- NO Polaroid photos and must be professional quality depicting head and shoulders only

### Additional Education Requirements

- Prevention of Medical Errors: A two (2) hour Prevention of Medical Errors education course is required for initial licensure. The Board office must receive proof of this requirement to complete your application. The course can be completed by home study but must be given by a board-approved provider. NOTE: Only courses taken from a pre-approved Board of OT Practice provider is acceptable for this requirement.

**List of Approved Medical Errors Courses:** [http://www.doh.state.fl.us/mqa/occupational/1st\\_med-errors.pdf](http://www.doh.state.fl.us/mqa/occupational/1st_med-errors.pdf)

- The Board approves any course approved by any of the professions regulated within the Division of Medical Quality Assurance, the Department of Health. Visit our continuing education pages for more information:

<http://www.doh.state.fl.us/mqa/continuingeducation/index.html>

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**Temporary permits** are not necessary for endorsement applicants. When an application is deemed complete by staff, a permanent license is issued, and later ratified by the board.

The application package at [http://www.doh.state.fl.us/mqa/occupational/ot\\_lic\\_req.html](http://www.doh.state.fl.us/mqa/occupational/ot_lic_req.html) contains additional information regarding the application, the fees, other required documentation, and special testing accommodations due to ADA or religious conflict issues and examination information.