



**State of Florida
Department of Health
Office of Vital Statistics**

APPLICATION FOR A MARRIAGE RECORD FOR LICENSES ISSUED IN FLORIDA

NAME OF GROOM	FIRST			MIDDLE	LAST	SUFFIX
NAME OF BRIDE	FIRST			MIDDLE	LAST	
DATE OF MARRIAGE	MONTH	DAY	YEAR (4-DIGIT)	INDICATE ADDITIONAL YEARS TO BE SEARCHED		STATE FILE NUMBER (if known)
PLACE OF MARRIAGE	CITY OR TOWN				COUNTY	
PLACE LICENSE WAS ISSUED	CITY OR TOWN				COUNTY	

CORRECTED or AMENDED Has the Clerk of Court corrected/amended an item on this Marriage Record and forwarded the newly corrected Record to the Office of Vital Statistics? Yes No

A MARRIAGE RECORD SEARCH REQUIRES ADVANCE PAYMENT OF A NON-REFUNDABLE SEARCH FEE OF \$5.00

The \$5.00 fee entitles the applicant to one Certification of Marriage (**June 1927 to present**) or if a record is not found, a certified "No Record Found" statement will be issued.

- The Certification of Marriage is recognized and accepted by **ALL** State and Federal Agencies.
- Normal processing time is 5-7 business days**, provided the record and application are complete and in order.

Additional Certifications:
\$4.00 for each subsequent Certification

Additional Years to be Searched:
\$2.00 for each additional year. The maximum additional year search fee is \$ 50.00 regardless of the total number of years to be searched. (**Indicate the range of years to be searched in the 2nd Box.**)

<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>

RUSH ORDERS (Optional): RUSH Fees are an additional \$10.00.
If you desire RUSH service, mark the outside of your envelope "**RUSH**" (*Processing time is 3-4 business days*) Check here for rush order =

TOTAL AMOUNT ENCLOSED: Check or Money Order Payable to: Vital Statistics. (**DO NOT SEND CASH**)
International payments should be made by Cashiers Check or Money Order in U. S. Dollars.
Florida Law imposes an additional service charge of \$15.00 for dishonored checks.

APPLICANT INFORMATION

Any person who willfully and knowingly provides any false information on a certificate, record or report required by Chapter 382, Florida Statutes, or on any application or affidavit, or who obtains confidential information from any Vital Record under false or fraudulent purposes, commits a felony of the third degree, punishable as provided in Chapter 775, Florida Statutes.

Applicant's Name	FIRST	MIDDLE	LAST (INCLUDING ANY SUFFIX)	
TYPE OR PRINT				
ADDRESS (INCLUDE APT. NO., IF APPLICABLE)		CITY	STATE	ZIP CODE
HOME PHONE NUMBER	RELATIONSHIP TO REGISTRANT		SIGNATURE OF APPLICANT	
WORK PHONE NUMBER				
IF ATTORNEY, PROVIDE BAR/PROFESSIONAL LICENSE NO.		IF ATTORNEY, PROVIDE NAME OF PERSON YOU REPRESENT AND THEIR RELATIONSHIP TO REGISTRANT		

IF THE CERTIFICATION IS TO BE MAILED TO ANOTHER PERSON OR ADDRESS USE THE SPACES BELOW TO SPECIFY SHIP TO NAME AND ADDRESS.

SHIP TO NAME	FIRST	MIDDLE	LAST (INCLUDING ANY SUFFIX)	
TYPE OR PRINT				
HOME PHONE NUMBER	SHIP TO STREET ADDRESS (AND APT. NO. IF APPLICABLE)			
WORK PHONE NUMBER	CITY		STATE	ZIP CODE

INFORMATION AND INSTRUCTIONS FOR A MARRIAGE RECORD FOR LICENSES ISSUED IN FLORIDA

CERTIFICATION: A Certification of *Marriage (June 1927 to present)* that has been recorded by the Clerk of Court. This certification is accepted by all State and Federal Agencies and used as evidence of the marriage. Normal Response time is 5-7 business days, provided the record and application are complete and in order.

AVAILABILITY: After the ceremony, the Marriage License is returned to the Clerk of the Court to be filed and recorded. The Clerk will forward the original license to this office for permanent filing. If the date of Marriage is current, it generally takes up to 60 days to be received by this office from the Clerk of the Court. If the current marriage ceremony is less than sixty days from the date of this application and you need evidence of the marriage for legal purposes, you may wish to contact the county Clerk of the Court where the Marriage License was issued.

Marriage Licenses from June 6, 1927 to the present are available at this office. Any Marriage Record prior to June 6, 1927 is obtainable from the county Clerk of the Court where the Marriage License was issued. Beginning with 1972, the application to marry section was incorporated to the front of the Marriage Record. The application to marry may be available from the Clerk of the Court for events prior to 1972.

ELIGIBILITY: Only the Bride and Groom are eligible to receive their own personal Social Security Number, and must include with the application one of the following forms of identification: **Driver's License**, **State Identification Card**, **Passport** and/or **Military Identification Card**.

PROCESSING TIME: If the Marriage Record is on file, with the Office of Vital Statistics the normal processing time will be 5-7 business days. However, the response time may vary due to the availability of current events as described above. The processing time may occasionally reach four to six weeks, depending whether or not the Marriage Record has been received by this office from the Clerk of Court

RELATIONSHIP TO REGISTRANT: A person ordering his or her own certificate should enter "SELF" in this space. Also, explain if name has been changed; married name, name changed legally (when and where), etc.

NONREFUNDABLE: Vital record fees are nonrefundable, with one exception. Fees paid for additional copies when no record is found will be refunded upon written request.

APPLICANT'S SIGNATURE: Is required, as well as his/her printed name, residence address and telephone number.

OPTIONS FOR RUSH SERVICE:

- **CREDIT CARDS:** The state office currently does not accept credit cards but there is a private firm that accepts such charges and transfers the order to Vital Statistics for a fee of \$7.00 plus a \$10.00 Rush Fee charged by the State Office. You may telephone 1-877-550-7330 or you may fax your request to the private firm at 1-877-550-7428. In any event, you may dial (904) 359-6900 and follow the prompts on the telephone system to be transferred free of charge to the contracted vendor. If you have any questions please call the Office of Vital Statistics at (904) 359-6900, Ext. 9000 and our Client Services personnel will be able to assist you.
- **MAIL IN:** An order with an envelope marked RUSH and with a \$10.00 rush fee enclosed, (provided the record and application are complete and in order) will be processed before the normal processing time. This does not include marriage records requiring an amendment action. If an amendment action is necessary, additional processing time will be required.
- **WALK-IN SERVICE:** Is available at 1217 Pearl Street, Jacksonville, Florida, between 8:00 am – 4:30 pm. Orders prepaid by Noon may be picked up after 3:30 p.m. Orders prepaid after Noon may be picked up after 10:00 a.m. the next workday. Each request must be accompanied by picture identification. Certifications for photocopies rush service requires a rush fee of \$10.00.

MAIL THIS APPLICATION WITH PAYMENT TO

**STATE OFFICE OF VITAL STATISTICS,
ATTN: CLIENT SERVICES
P.O. BOX 210,
Jacksonville, FL 32231-0042**

PLEASE VISIT OUR WEBSITE

http://www.doh.state.fl.us/planning_eval/vital_statistics/index.html